



Content Area Observation Notes Instruction Sheet



PURPOSE STATEMENT:

The Content Area Observation Notes are used to document any observations done by Program Support team members.

TIMELINE:

The Content Area Observation Notes are used at the time of observation and the original should be placed in the Child File in a timely fashion.

STAFF RESPONSIBLE:

The Content Area Observation Notes are utilized by Program Support team members only.

INSTRUCTIONS:

- Document any observations of children on this form using blue or black ink.
- Print clearly and sign the notes when completed.
- When observing, remember, information not only comes from the child's behavior and interactions, but can also be gathered from observing the following:
 - Classroom routine and rules
 - Are these routines/rules clear and posted?
 - How are transitions managed?
 - Is there enough time for activities?
 - Classroom Environment
 - Is there a quiet space?
 - Is the classroom well organized?
 - Behavior Management
 - Does the teaching staff recognize wanted behavior?
 - Do they model appropriate social interactions?